

COUPEVILLE MIDDLE SCHOOL

WOLVES

Student Guide



2023-2024

WELCOME TO CMS



Dear New Students of Coupeville Middle School,

Welcome to the CMS family! We are thrilled to have you join our school community as you embark on an exciting chapter of your educational journey. As you start school here, know that we are here to support you every step of the way.

To help you acclimate to your new surroundings, we have prepared this Student Guide that provides a brief overview of the various opportunities, resources, and experiences that await you at CMS.

While every new beginning may come with questions, we want you to know that there is no such thing as a "silly" question. Our doors are always open, and our staff is here to help and guide you. So, if you have any questions or need assistance with anything, please don't hesitate to ask. Whether it's about your classes, extracurricular activities, or simply navigating the halls, we're here for you.

You now belong to a community that values your uniqueness, celebrates your achievements, and supports you in your challenges. As you walk through our hallways, make new friends, and engage in your studies, know that you are a valued member of the CMS family.

So, once again, welcome to Coupeville Middle School! We look forward to a fantastic year ahead.

G Kappes
Principal, Coupeville Middle and High School

SCHOOL DAY



Our day starts at 8:00 AM and ends at 2:30 PM Monday, Tuesday, Thursday, and Friday. We have a 7 period day with a Tutorial period between 1st and 2nd periods. Classes are 44 minutes long. On Wednesdays, the school day ends at 1:30 and classes are 40 or 41 minutes long. There is no Tutorial on Wednesdays.

In between classes you will have a 3 minute passing period. That is time for you to go to your locker, refill a water bottle, and use the restroom.

CMS (M-Tu-Th-F)

First Bell/Passing Time	7:50
Cell Phone Bell	7:55
Period 1	8:00-8:45
<i>Tutorial</i>	<i>8:48 - 9:18</i>
Period 2	9:21 - 10:05
Period 3	10:08 - 10:52
MS LUNCH	10:52 - 11:22
Period 4	11:25 - 12:09
Period 5	12:12 - 12:56
Period 6	12:59 - 1:43
Period 7	1:46-2:30

CMS Early Release Wed

First Bell/Passing Time	7:50
Cell Phone Bell	7:55
Period 1	8:00-8:41
Period 2	8:44-9:25
Period 3	9:28-10:08
Period 4	10:11-10:51
MS LUNCH	10:51-11:21
Period 5	11:24-12:04
Period 6	12:07-12:47
Period 7	12:50-1:30

TUTORIAL

Tutorial is an intervention period on Monday, Tuesday, Thursday and Friday. This 30-minute block is designed to help students learn skills or content that they have not yet mastered. It is individualized for each student.

During class, your teachers will present new material and administer assessments. As soon as the assessment data reveals an area of struggle for a student, interventions are put into place to address those areas.

Teachers will use the tutorial time to go over the material again, provide additional strategies or practice to master the material, and/or give students a structured environment to work and get assistance as needed. This system is backed by research and results in increased student achievement as well as improved understanding of the material.





ATTENDANCE

● Absences

If you cannot make it to school, a parent or guardian needs to call or email Mrs. Yoder at 360-678-2414.

Messages can be left 24 hours a day or email lyoder@coupeville.k12.wa.us.

You have 48 hours after your return to school in order to excuse an absence.

If you know you will be absent, fill out a pre-planned absence form (can be found in the office), to take to your teachers to sign, and turn it into Mrs. Yoder in the attendance office before you leave.

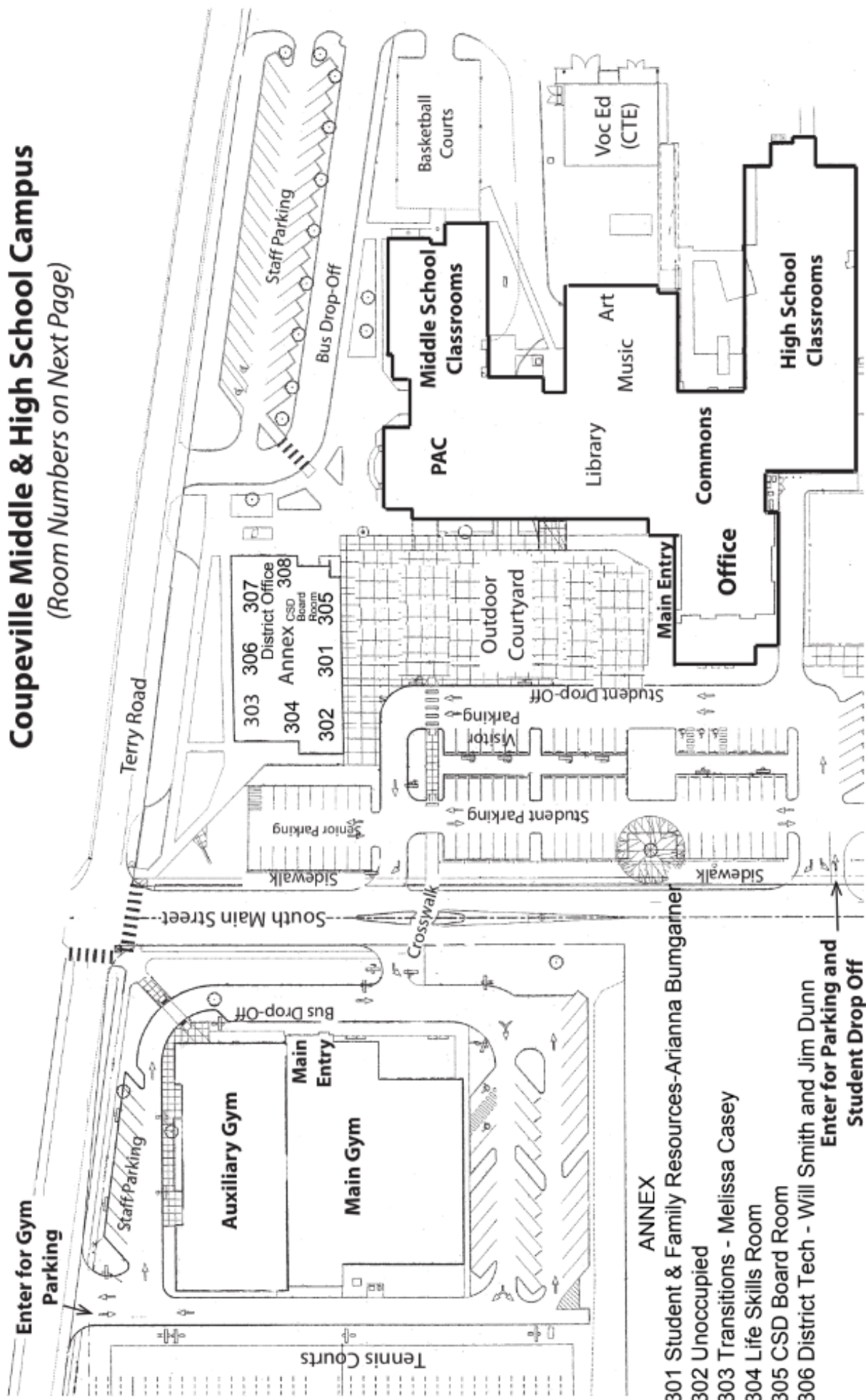
● Arriving Late/Leaving Early

If you arrive late to school, you are required to sign in at Mrs. Yoder's desk in the office. In order to excuse your absence, you will need a written note, a phone call, or an email from a parent or guardian with an authorized excuse.

If you need to leave school early you are required to sign out at Mrs. Yoder's desk in the office. You will need a written note, a phone call or email from a parent or guardian in order to be allowed to leave campus. If you need to leave in the middle of a class period, check in with Mrs. Yoder the morning of your appointment and you will be given a pass to leave class early.

Coupeville Middle & High School Campus

(Room Numbers on Next Page)



ANNEX

301 Student & Family Resources-Arianna Bumgarner

302 Unoccupied

303 Transitions - Melissa Casey

304 Life Skills Room

305 CSD Board Room

306 District Tech - Will Smith and Jim Dunn

Enter for Parking and

Student Drop Off

307 and 308 District Office - Steve King, Brian Gianello, Karissa Swain, Donna Bailey, Eyleen Uculmana, Vicki Owen-Gailey

Aimee Bishop, Sherry Bonacci, Allyson Cundriff

Coupeville Middle & High School Classrooms and Offices

Ask HS 208/Drama

Austin MS 203

Bera HS 102

Biaelow ART 045

Caselden MS 092 and GYM

Casev ANNEX 303/304 and HS 222/223

Crebbin MS 201

DeArmond MS 101

Dix MS 205

Felgar CTF 061 and HS 106

Florkowski HS 213

Grevé MS 202

jenkins
MUSIC

Kannan, C. HS 206

Nelson HS 2009

HS 201

Patnoe HS 110

Phillips HS 114

Purdue	MS 106
Philips	MS 114

Payable	MS 100	MS 204
Debit		

Reid	MS 204
Pickner	MS 115

RICKIE	HS 113
DUELL	HS 101

Russell	HS 101
Coig	HS 100

SAIC	HS 105
Chorman	CVM

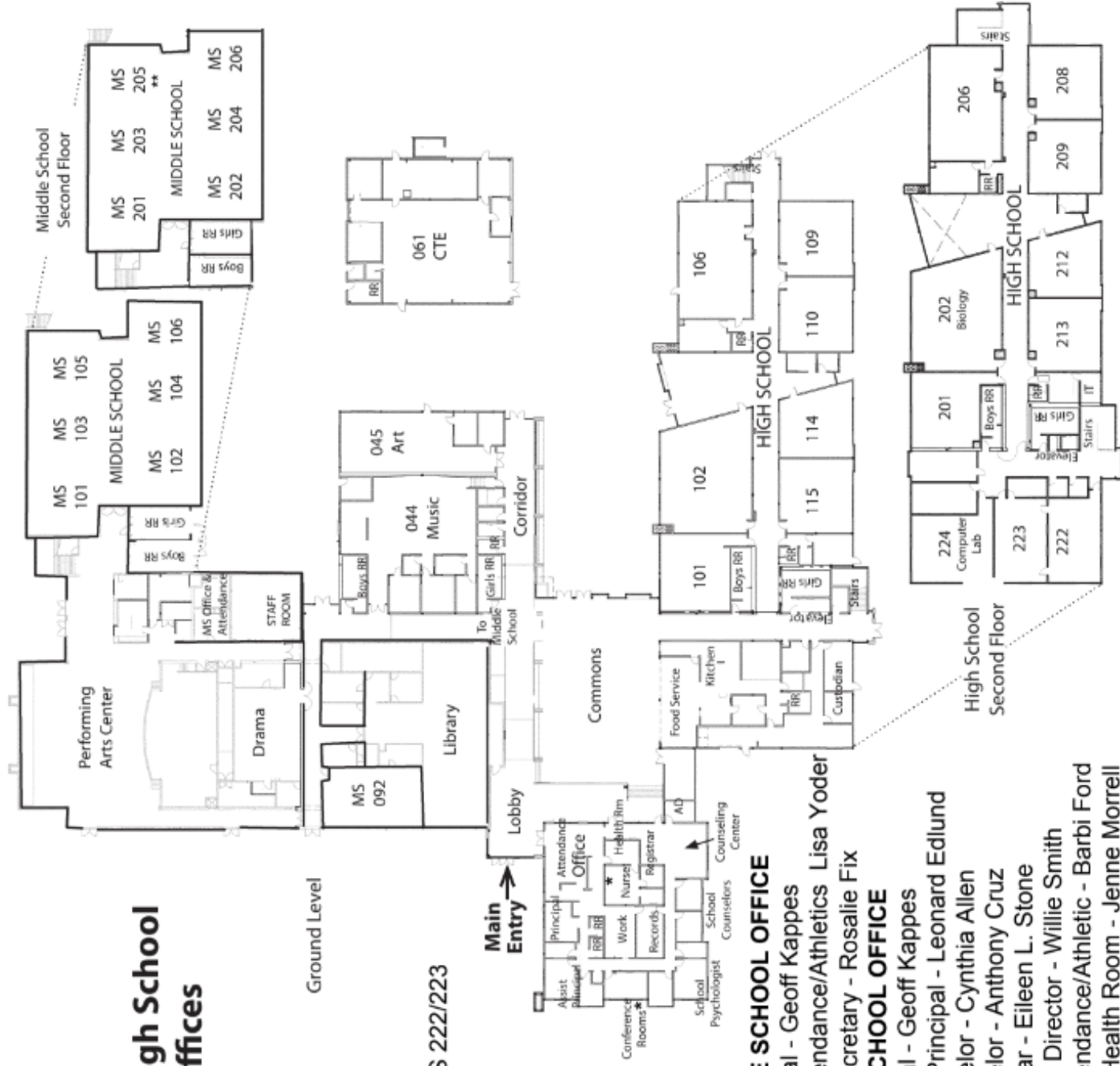
Smith	GVM
Snierman	GVM

Smith GYM
Volunteers MC 200

Valenzuela	MS 200
Volkman	MS 100

Volkmann	MS 103
Willford	MS 103

Willieford MS 102/104



MIDDLE SCHOOL OFFICE

Principal - Geoff Kappes

MS Attendance/Athletics Lisa Yoder

ASB Secretary - Rosalie Fix

HIGH SCHOOL OFFICE

Principal - Geoff Kannes

Assist Principal - Leonard Edlund

Counselor - Cynthia Allen

Counselor - Anthony Cr...

Registrar - Eileen J. Stone

Registrar - Eileen L. O'Connell
Athletic Director - Willie Smith

HS Attendance/Athletic - Barbi Ford

Nurse/Health Room - Jenne Morrell

OFFICE



Mr. Kappes
Principal

As the administrator of CMHS, Mr. Kappes strives to create a school environment that is welcoming for all students and provides all students with opportunities to learn at high levels. His door is always open and he is available to support students and their families in any way.



Mr. Edlund
Assistant Principal

Mr. Edlund has a passion for helping students and their families. He understands the importance of building relationships and he is eager to assist students, families, and staff in any way he can toward the goal of ensuring all students succeed.



Mr. Cruz
Counselor A-L

Mr. Cruz and Mrs. Allen are our CMHS counselors. They are available to help with academic needs, such as scheduling issues, study plans, graduation requirements, and transcript reviews. They are also always available to assist with social, emotional, and mental health concerns.



Mrs. Allen
Counselor M-Z

STAFF



Mrs. Yoder

CMS Office Manager

Ms. Yoder is the Middle School Office Manager. Middle students check in with her if they arrive late or leave early. She also maintains athletic paperwork and collects MS fees.



Mrs. Stone

CHS Office Manager & Registrar

Mrs. Stone is the HS Office Manager and registrar. She enrolls new students, handles transcript requests and scholarship information, finalizes report cards, and works closely with our seniors and school counselors on graduation and life after CHS.



Mrs. Ford

CMHS Attendance & Athletics

Mrs. Ford is in charge of attendance for the high school and she is responsible for all things athletics including programs, grade checks, and tracking all of the paperwork. She also assists in the health room for students who don't feel well. Please email or call Mrs. Ford to report any absences.



Mrs. Fix

CMHS Financial

Mrs. Fix is in charge of the building finances at CMHS, including athletics and ASB. You can speak with her to take care of any school or athletic fees.

TECHNOLOGY POLICY



CHROMEBOOKS

CMS is a one-to-one school. That means every student is issued a Chromebook at the beginning of the year or upon enrollment. Students and parents sign an “Acceptable Use Form” upon check out. This informs parents and students what the rules are regarding the use of the Chromebook. This is a school-issued and monitored device.

CELL DEVICES

CMS policy prohibits cell phone use from 7:55-2:30. Phones are to remain in lockers in silent mode or turned off. Violations may result in the phone being confiscated. If students need to use a phone while at school, there is a student phone available in the MS office. See the Student Handbook for all guidelines regarding cell phones.

This includes all cellular devices, gaming devices and smart watches.

WHO TO CONTACT

Topic	Staff Member	Phone (360)678-	Email: All emails end with @coupeville.k12.wa.us
Classroom issues, grades, assignments	Classroom teacher	2414	First initial, last name
General school questions, absences, athletic paperwork	Lisa Yoder	2414	lyoder
Behavioral concerns (hallways, bus, lunch)	Leonard Edlund, Assistant Principal	2412	ledlund
Registration, withdrawal, report cards	Eileen Stone	2415	estone
Academic, career and social-emotional support	Anthony Cruz, last names A-L	2417	acruz callen
	Cynthia Allen, last names M-Z	2418	
Fees and Student Accounts	Rosalie Fix	2413	rfix
Medication at school, health questions	Jennifer Morrell	2421	jmorrell
Athletics	Willie Smith, AD	2422	wsmith
Chromebooks	Tech department	2587	williamsmith
Transportation	Rob Wallace	2409	rwallace
Food Services	Kitchen staff	2451	awurzrainer
All the above and anything else	Geoff Kappes, Principal	2414	gkappes

STUDENT LIFE

ASB



ASB stands for Associated Student Body and it represents the interests and goals of all CMHS students. ASB officers are student leaders and work with school administration to make decisions that impact the students at CMS. They also plan activities like dances, spirit weeks, grade-level competitions, pep assemblies, community awareness projects, and cultural events throughout the year.

Students who choose to join ASB leadership believe there is more to being successful in school than simply doing homework. The leaders of ASB focus on providing engaging activities that ensure a well-rounded, memorable, and engaging high school experience. If this sounds exciting to you, consider running for ASB!



STUDENT LIFE

ATHLETICS AND CLUBS



Students in grades 6-8 have the opportunity to participate in athletics. You can take part in cross country, volleyball, soccer, basketball, and track & field.

There are also a number of activities and clubs to get involved in! Options will change as the year goes on, so listen for announcements!

Coupeville School District

2023-2024 School Year Calendar

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		







March 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	School Closed		Half Day		Weather Day - No School
	First and Last Day of School		Parent/Teacher Conferences		
	Early Release - CES Released at 2:30 pm; CMHS at 1:30 pm				

Sept. 4	Labor Day, No School	Feb. 19	President's Day, No School
Sept. 5	First Day of School	Mar. 1	Spring Conferences, No School
Nov. 1-3	Fall Conferences, No School	Apr. 1-5	Spring Break, No School
Nov. 10	Veteran's Day Observed, No School	May 27	Memorial Day, No School
Nov. 22-24	Thanksgiving Break, No School	Jun. 12 & 13	Half Days
Dec. 18-29	Winter Break, No School	Jun. 13	Last Day of School
Jan. 1	New Year's Day, No School	Jun. 14	Weather Make-Up Day
Jan. 15	Martin Luther King Jr Day, No School	Jun. 19	Juneteenth
Feb. 2	End of First Semester, Half Day	Jul. 4	Independence Day